



Burchetts Green CE Infant School



Mrs Delia Sheppard
Headteacher

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Dear Parents and Carers

As governors we have again been approached by the Director of Schools for ODST to ask if Mrs Sheppard could be released to support a local Academy school, Datchet St Mary's (DSM), which is joining ODST.

Mrs Sheppard would share her time with DSM in a flexible manner equivalent to 12 hours a week; her role would be to support the current Head of School and help establish firm structures and strategies for rapid school improvement.

Whilst considering the request we recognised that Mrs Sheppard would be nearer to Burchetts Green and away for less time than previously. Taking this into account along with other factors we have concluded that, with the help of Mrs Dale's leadership, Burchetts Green CE Infant School is strong enough to release Mrs Sheppard without detriment.

Mrs Sheppard will not be away regularly and should be with us either part of, or the whole of, each day. However in case of an emergencies in Mrs Sheppard's absence Mrs Dale will be available Monday to Wednesday and Mrs McNamara and Mrs Fennell on Thursday and Friday respectively.

If you have any questions or queries, please talk to your Parent Governors, Miss Bal Mistry, Mrs Stephanie Davison or Mrs Mandy Bains. Additionally Mrs Sheppard is in school this afternoon and will be in school tomorrow if you wish to speak to her.

I would like to take this opportunity to thank all the staff at Burchetts Green for their commitment to ensuring the school delivers the very best to the children in their care whilst continually striving to be outstanding in all they do. We are confident that the additional experience this opportunity will give to all staff will add strength to our team.

Yours sincerely

Louis Kunzig
Chair of Governors

